

CHOUDWAR COLLEGE, CHOUDWAR

The Annual Quality Assurance Report (AQAR) of the IQAC For the year 2013-14

Part – A

I. Details of the Institution

1.1 Name of the Institution

CHOUDWAR COLLEGE

1.2 Address Line 1

AT/PO-KAPALESWAR

Address Line 2

PS-CHOUDWAR

City/Town

CUTTACK

State

ODISHA

Pin Code

754071

Institution e-mail address

choudwarcollege@yahoo.com

Contact Nos.

Ph.: 0671-2494380
T.Fax-0671-2495493

Name of the Head of the Institution:

Prof. Prakash Chandra Mohapatra

Tel. No. with STD Code:

Ph.: 0671-2494380

Mobile:

9437273930

Name of the IQAC Co-ordinator:

Dr. Bhaskar Chandra Sahoo

Mobile:

9437442555

IQAC e-mail address:

choudwarcollege@yahoo.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ORCOGN12651

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/38/139

1.5 Website address:

www.choudwarcollege.org

Web-link of the AQAR:

AQAR2012-13.docx

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1 | 1 st Cycle | B++ | 81.00 | Feb.2006 | 2011 |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

07.09.2009

1.8 AQAR for the year (for example 2010-11)

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

Not submitted

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Utkal University, Vani Vihar,
Bhubaneswar

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

Nil

2.9 Total No. of members

2.10 No. of IQAC meetings held 02

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Monitoring the academic programs of the college. Encouragement to research activities, Modification of internal evaluation system, Formulation of research groups to promote research activities of the college, Academic audit, organisation of seminars and work shops, interaction with different stake holders, reforming internal examination system.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

| Plan of Action | Achievements |
|-------------------------------------|--------------|
| Automation of admission procedure , | Achieved. |

| | |
|--|---|
| Conduct of National and state level seminars | Department of Commerce conducted one National and one state level seminar |
| Opening of self financing courses like BBA, BCA | Proposal submitted and pending with the Government |
| Automation of general library | Partially successful |
| Activate the Career Counselling cell in order to orient large number of students | achieved |
| Establishment of a separate IT Laboratory | Achieved |
| Autonomous status for the college | Proposal pending with the Govt. |
| Office automation | Achieved |
| E-administration | Achieved |
| General Eye Check up Camp | Achieved |

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

State level seminars were conducted by different departments. . Health camps were organised by NCC, NSS & Red Cross. Plantation programme was successfully conducted.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | | | | |
| PG | | | | |
| UG | 03 | Nil | Nil | Nil |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| Total | 03 | | | |
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | |
| Trimester | |
| Annual | 09 |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No revision has taken place.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 53 | 41 | 12 | Nil | |

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| | 05 | | | | | 03 | | 08 | |

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

Nil

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | | 03 | 08 |
| Presented papers | | 02 | 05 |
| Resource Persons | | | 04 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

For quality monitoring in teaching learning the college decided to follow rigorously the proctorial system including Remedial Coaching diligently as an innovative process.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Unit tests & Monthly tests conducted regularly.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05

01

02

2.10 Average percentage of attendance of students

79

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-------|-------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| Arts-Economics(Hon) | 16 | nil | nil | 19 | nil | 19 |
| Education (Hon) | 26 | 42.3 | 96 | 04 | nil | 100 |
| English(Hons) | 12 | 41.67 | nil | 66.67 | 16.67 | 83.34 |
| History(Hons) | 28 | 10.7 | nil | 75 | 8 | 83 |
| Odia(Hons) | 14 | 7.1 | 71 | 7.1 | | 87.1 |
| Philosophy (H) | 15 | 26.7 | 73.4 | 20 | | 93.4 |
| Pol.Sc.(Hons) | 29 | 17.25 | 10.35 | 79.2 | 3.45 | 93 |
| Botany(Hons) | 10 | 40 | 40 | 30 | | 70 |
| Chem(Hons) | 15 | 20 | 46.7 | 6.7 | | 53.4 |
| Physics(Hons) | 13 | 46 | 69.9 | 15 | | 85 |
| Zoology(Hons) | 14 | 30 | 100 | 23 | | 100 |
| Comm Accounting(H) | 27 | 30 | 37 | 52 | 3.7 | 92.7 |
| Management | 26 | 11 | 7.7 | 80 | 7.7 | 95.4 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Continuation and comprehensive evaluation approach is adopted by the departments along with the publication of students results regularly.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 04 |
| UGC – Faculty Improvement Programme | |
| HRD programmes | |
| Orientation programmes | 01 |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | |
| Summer / Winter schools, Workshops, etc. | 03 |
| Others | |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 18 | nil | | 04 |
| Technical Staff | 01 | Nil | | Nil |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The institution promotes research climate in the institution by holding National and State level seminars and Conferences. Students of different honours departments are encouraged to prepare and present papers on different themes in their departmental seminars. The resource persons of national and international repute encourage the students to conduct research in future.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | NIL | | |
| Outlay in Rs. Lakhs | | | | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|--|--------------|--------------|
| Number | | one | three | |
| Outlay in Rs. Lakhs | | Two in Political Science and one in Odia | Rs. 340000/- | Rs. 280000/- |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | | | |
| Non-Peer Review Journals | | | |
| e-Journals | | | |
| Conference proceedings | | | 04 |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | 2013-14 | | Nil | |
| Minor Projects | 2013-14 | UGC | 420000 | 280000 |
| Interdisciplinary Projects | 2013-14 | | Nil | |
| Industry sponsored | 2013-14 | | Nil | |
| Projects sponsored by the University/ College | 2013-14 | | Nil | |
| Students research projects <i>(other than compulsory by the University)</i> | 2013-14 | | Nil | |
| Any other(Specify) | | | | |
| Total | | | 420000 | 280000 |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------------|
| Number | | 01 | 01 | | 33 |
| Sponsoring agencies | | UGC | | | College funds |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | Nil |
| | Granted | Nil |
| International | Applied | Nil |
| | Granted | Nil |
| Commercialised | Applied | Nil |
| | Granted | Nil |

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| | | | | | | |

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

| | | | |
|------------------|----------------------------------|---------------------|----------------------------------|
| University level | <input type="text" value="Nil"/> | State level | <input type="text" value="Nil"/> |
| National level | | International level | <input type="text" value="nil"/> |

3.23 No. of Awards won in NSS:

| | | | |
|------------------|----------------------------------|---------------------|----------------------------------|
| University level | <input type="text" value="Nil"/> | State level | |
| National level | | International level | <input type="text" value="Nil"/> |

3.24 No. of Awards won in NCC:

| | | | |
|------------------|----------------------------------|---------------------|----------------------------------|
| University level | <input type="text"/> | State level | <input type="text" value="Nil"/> |
| National level | <input type="text" value="nil"/> | International level | |

3.25 No. of Extension activities organized

| | | | | | |
|------------------|---------------------------------|---------------|---------------------------------|-----------|----------------------|
| University forum | <input type="text"/> | College forum | <input type="text"/> | | |
| NCC | <input type="text" value="07"/> | NSS | <input type="text" value="10"/> | Any other | <input type="text"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp
- General Health Check up camp
- AIDs awareness rally.
- Celebration of Road Safety week

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|----------|---------------|----------------|----------|
| Campus area | | | | |
| Class rooms | 27 | | | 27 |
| Laboratories | 04 | | | 04 |
| Seminar Halls | nil | | | Nil |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | 01 | 01 | UGC | 02 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | 14lakhs | UGC fund | 14 lakhs |
| Others | | | | |

4.2 Computerization of administration and library

Computerisation of administration is initiated.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|---------------------------------|----------|---------|-------------|--------|-------|---------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 18724 | 1288297 | 569 | 110247 | 19293 | 1398544 |
| Reference Books | 672 | 73120 | 8 | 5000 | 680 | 78120 |
| e-Books | | | | | 0 | 0 |
| Journals | 168 | 11990 | 0 | 0 | 168 | 11990 |
| e-Journals | | | | | | |
| Digital Database | | | | | | |
| CD & Video | 8 | free | | | 8 | free |
| Others (specify) Periodicals | 161 | 4092 | 236 | 6928 | 397 | 11020 |
| | | | | | 20546 | 1499674 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 30 | 20 | 03 | Nil | Nil | 05 | 05 | |
| Added | 12 | 12 | | | | | | |
| Total | 42 | 32 | | | | 05 | 05 | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access is provided to teachers and administrative staff.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|-----|
| i) ICT | 1 |
| ii) Campus Infrastructure and facilities | 2 |
| iii) Equipments | 1 |
| iv) Others | 2.9 |
| Total : | 6.9 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Anti-ragging Cell, Women's Harassment Cell, Grievance Redressal Cell have been activated for the safety and discipline of students. Further, Career Counselling Cell organised a no of programmes for the benefit of students. In addition to the above, the College organised The Self-defence training programme with the help of the State Govt.to train the girl students in self-defence. This is a step taken taking into account the increasing atrocities against women.

5.2 Efforts made by the institution for tracking the progression

No suitable mechanism is available for tracking student progression.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 1531 | | | |

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

| | | | | | |
|-----|----|----|-------|----|----|
| | No | % | | No | % |
| Men | | 47 | Women | | 53 |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 233 | 43 | 01 | 211 | Nil | 497 | | | | | Nil | |

Demand ratio : Drop out :

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No such steps have been taken for coaching classes for different competitive examinations.

No. of students beneficiaries: No

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|--|-----------|--|------|--|--------|--|
| NET | | SET/SLET | | GATE | | CAT | |
| IAS/IPS etc | | State PSC | | UPSC | | Others | |

5.6 Details of student counselling and career guidance

The Career Counselling Cell of the College College has conducted tests similar to the ones conducted by the Banking sector to train the students . As students have successfully qualified for recruitment the details of which are provided below:

Ramgopal Dalmiya, B.Com – US Insurance Company

Smruti Ranjan Mohanty, B.Com- Australian Banking Process

No of students benefitted:

02

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| | | | |

5.8 Details of gender sensitization programmes

Anti-ragging Cell, Women’s Harassment Cell, Grievance Redressal Cell have been activated for the safety and discipline of students. Self Defence Training has been imparted to the women’s students by the trainers in the college with the support of Govt. of Odisha.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

03

National level

01

International level

No. of students participated in cultural events

State/ University level

02

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|----------|
| Financial support from institution | | |
| Financial support from government | 270 | 540000/- |
| | 16 | 160000/- |
| Financial support from other sources | 04 | 12000/- |
| Number of students who received International/ National recognitions | | |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- * Choudwar College stands high and proud as the ultimate Temple of learning for the folks of hundreds of villages all around Choudwar.
- * The dream of installing an institution for higher learning was conceived in late 1970's.
- * At the inception, the vision was to fight against all odds of prevailing backwardness and commercialism in order to revive the lost glory of this historical as well as mythological town through the spread of awareness on the need and significance of higher education
- * All along the basic objective has been to provide quality higher education to the poor and meritorious students of the area, most of whom are the girls hailing from backward strata of society and to equip them with qualities of versatile employability, commitment and responsibility.

* The college has been performing successfully on the line of such vision.

MISSION:

In order to translate this vision into reality, the following have been the mission of the college undertaken efficiently over these decades:

- To serve as the centre of knowledge and enlightenment.
- To guide the students for an all-round development of their personality
- To train them intellectually as well as culturally for facing the competitive world prevailing around them.
- To provide the students with the right kind of academic as well as aesthetic atmosphere so that they develop awareness for environmental protection being charged with global fraternal feelings.
- To equip every student with high potentiality in order to earn a social position of significance.
- To inculcate in them a glorious attitude tinged with civic and secular values.

To inject higher dreams and goals into their minds to make them feel proud as true sons of the soil.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As our college is an affiliated college under Utkal University is not entitled to develop / modify the syllabus.

6.3.2 Teaching and Learning

6.3. Teaching and learning through ICT display, Projector, use of internet, Proctorial classes and doubt clear class. Special measure for slow learners. Question bank for students.

Monthly test, Pre-test, Half yearly and Annual Examination are done. Evaluation Papers are show to the students in their respective Honours/ Practical / Proctorial class.

6.3.4 Research and Development:

6.3.5 Library, ICT and physical infrastructure / instrumentation

Annua Restructuring of Infrastructure for library (digitalisation). Every year new books are added to the library according to the recommendation submitted by the Head of the Departments; accordingly provisions are made to provide books to them.

6.3.6 Human Resource Management

As it is an undergraduate college no such facilities for HRD are not undertaken.

6.3.7 Faculty and Staff recruitment

Recruitments by the managements to fill up the vacancies arising out of excess work load or transfer from this college to other college.

6.3.8 Industry Interaction / Collaboration

No

6.3.9 Admission of Students

Admission into different classes are done by the college on the basis of their performance (% of marks secured) in the last qualifying examination.

6.4 Welfare

Scheme for

| | |
|--------------|---|
| Teaching | Financial helps are given to the teachers in case of any urgency or any kind of casualty. |
| Non teaching | Financial helps are given to the teachers in case of any urgency or any kind of casualty. |
| Students | Financial helps are given to the students in case of any urgency or any kind of casualty. |

6.5 Total corpus fund generated from students

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|------------|----------|--------|----------|------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Govt. | Yes | Academic council |

| | | | | |
|----------------|-----|-------|-----|-----------------------|
| Administrative | yes | Govt. | Yes | Development committee |
|----------------|-----|-------|-----|-----------------------|

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Association actively participate in the academic, cultural and infrastructural development of the College.

6.12 Activities and support from the Parent – Teacher Association

Attempts are initiated to form Parent-Teacher Association.

6.13 Development programmes for support staff

Refresher courses, orientation courses, Research project and training programmes are arranged by the Government and university from time to time. Members of teaching and non-teaching are deployed to attend the courses.

6.14 Initiatives taken by the institution to make the campus eco-friendly

NSS, Rovers and Rangers, NCC units are taking active participation in making campus eco-friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Infrastructural and technological development programmes initiated. The College took radical steps in the direction of academic development as well as improvement in sports and athletics fields.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per the plan of action stated above the following actions have been taken:

- A senior member of teaching staff was assigned with monitoring the Self-defence programme for girls.
- Professional trainers were hired for the purpose.
- Three girl students successfully completed training and acquired eligibility to train girls of our college and the neighbouring colleges.
- A modern IT lab was constructed for It education.
- Wi-Fi facilities were installed.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Power and water conservation practices were followed.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

1. Digitalisation of the Library
2. Construction of an Indoor Stadium in the Campus.
3. Introduction of Honours courses in Mathematics and Sanskrit
4. Construction of a Conference Hall with all the necessary amenities.
5. Development of a computer Centre with internet facility both for students and staff.
6. Renovation of different departmental Chambers.
7. Modernisation of laboratories.
8. Introduction of P.G. Classes in two subjects.

Name BHASKAR CHANDRA SAHOO Name PRAKASH CHANDRA MOHAPATRA

Besahar
19.06.14

Signature of the Coordinator, IQAC

[Signature]

Signature of the Chairperson, IQAC
Principal 19.6.14
Choudwar College
Choudwar

Annexure-1**Academic Calendar for the year 2013-14
Choudwar College, Choudwar**

| Sl. No. | Subject | Date |
|---------|--|---|
| 1 | Re-opening of the college after summer vacation | 17.06.2013 |
| 2 | Admission into +3 1 st year Arts/Sc/Commerce | As per the Govt. notification |
| 3 | Commencement of Classes +3 2 nd year Arts/Sc/Commerce | 20.06.2013 |
| 4 | Commencement of Classes +3 3 rd year Arts/Sc/Commerce | 20.06.2013 |
| 5 | Commencement of Classes +3 1 st year Arts/Sc/Commerce | 01.08.2013 |
| 6 | Monthly Test | Last week of Every month |
| 7 | Student's Union Election | As per Govt. Notification |
| 8 | Puja Vacation | 10.10.2013 to 21.10.2013 |
| 9 | Annual Sports & Cultural Week | 2 nd week of January 2013 |
| 10 | X-Mas Holidays | 25.12.2013 |
| 11 | Test Examination +3 2 nd / 3 rd year Arts/Sc/Commerce | 1 st week of January 2014 |
| 12 | Test Examination +3 1 st year Arts/Sc/Commerce | 3 rd week of January 2014 |
| 13 | Filling of Forms for University Examination | As per the Notification of Utkal University |
| 14 | Commencement of University Examination | As per the Notification of Utkal University |
| 15 | Publication of Results +3 1 st / 2 nd / 3 rd year Degree Examination | As per the decision of the Utkal University |
| 16 | Total No. of Holidays | 71 days Excluding sundays |
| 17 | Total No. of Reserve Holidays | 02 days |
| 18 | Total No. of Teaching days | 180 |
| 19 | Summer Vacation | 12.05.2014 to 17.06.2014 |

Principal
Choudwar College
Choudwar

